

PRESTON MANOR SCHOOL
Co-operative Forum meeting
31 March 2014

Present:

Shilpa Bilimoria SB (Chair)	Parent Governor
Pushpa Mistry PM	Parent Governor
Badrun Chowdhury BCh	Parent Governor
Jonathan Bach JBa	Partnership Governor
Sabine Foley SF	Teacher Governor
Kane Nimblette KN	Head Boy
Idil Yusuf IY	Head Girl
Ornela Marcu OM	Brent Youth Parliament Youth Worker
Isatu Haddi IH	Former Head Girl, Alumni Association
Vikita Khetani VK	Brent Youth Parliament
Viduth Maddage VM	TfL Ambassador

In attendance: Matthew Lantos ML (Head), Dan Graham (Deputy)

Clerk: Elaine Georghiades

	AGENDA ITEMS	ACTION POINTS	BY WHOM	BY WHEN
1.	Introductions	<ul style="list-style-type: none"> Members of the Co-operative Forum were welcomed and introduced themselves. 		
2.	Apologies for absence	<ul style="list-style-type: none"> Helen Mitchell, Marion Dunmore, PC Donna Marshall, Christel Thames 		
3.	Conflict of interest declaration	<ul style="list-style-type: none"> None declared 		
4.	Membership development	<ul style="list-style-type: none"> Discussed under item 5. 		
5.	Terms of Reference	<ul style="list-style-type: none"> DG drafted the Term of Reference with a view to engaging the community and developing student and former student voice. DG referenced the partner organisations who are represented and hoped that they would be represented at future meetings. Other partners will be invited to future meetings following the agreement to the Terms of Reference. 	DG	ongoing

Signed:

Date:

		<ul style="list-style-type: none"> • JBa asked members of the Forum if there were any other stakeholder groups which members felt should be represented. Members agreed to pass any ideas to DG. • The Terms of Reference would be regularly reviewed. <p>Proposal: The Co-operative Forum agreed the draft Terms of Reference for the academic year 2013-2014.</p>	Forum Forum	asap ongoing
6.	Minutes of previous meeting	<ul style="list-style-type: none"> • Item 4 - ML welcomed DG who would form the link between the Leadership Team and the Co-operative Forum. Both DG and ML would be counted as 'in attendance' at meetings. 		
7.	Updates	<ul style="list-style-type: none"> • Future First had been engaged to set up an Alumni Association. Members of the Forum were encouraged to sign up which can be done through the Preston Manor website. • IH noted that she had felt she enjoyed such a good experience at PM and that it was important to recognise the diversity. IH volunteered to offer support to Sixth Formers • DG reported that some Alumni members who worked professionally as comedians had offered to perform as part of a charity night event to raise money for local charities. • Benefits for the school in bringing back role models and to make more use of those people in curriculum area. The pool of people could be extensive and could help guide students in some successful career paths. Aim at having 5,000 members and look at what people could offer such as assemblies, work experience, speaking to targeted groups of students. • DG had set up a meeting with OM41, which is a group of ex-Preston Manor students from 1941 - 1952. This meeting will take place on 2 April and they will hand over database of 400 members who attended school between these years. • It was suggested that the Sixth Formers were asked what interested them and what worries them about the future. It was felt that there were benefits in allowing students to see the breadth of choice that is available when choosing a future. Sixth Formers and Alumni members could be matched according to interests. • Alumni members with specific professions could help with applications or placements prior to application. 		

		<ul style="list-style-type: none"> • The TfL ambassadors programme is about the safety of students in the local area following two accidents involving PMS students and aims to reduce the numbers. • TfL ambassadors would be going to the Civic Centre on 1 April to showcase their ideas. Working with 15 students from Year 8, 9 and 12 creating podcasts which would be presented in assemblies. They would wear TfL Ambassador badges and act as transport monitors on buses. • ML told the Forum that following the death of a Lower School child in a tragic accident last year, the Lower School had held a Happy Prince day memorial which would happen each year. • School Police Liaison Officer would be invited to attend future meetings. ML felt that PMS was one of the schools working most closely with the Safer Schools Officer (SSO) and noted that he had recently signed up to the SSO protocol. • The school had taken part in Knife Arch scans for Years 10 and 11. Incidents can often be more effectively dealt with by the Safer Schools Officer in school rather than having to criminalise the young person in the courts. • The Co-operative curriculum would be a standing item on the agenda in order to infuse the curriculum with the co-op values. • JBa asked whether the present cohort of students understood about being part of a Co-operative academy. ML felt this was something that needed development over time. VK would be raising it at the Student Council. • ML felt it had been crucial for PMS when considering academy status. The school had embraced the Co-operative school status first and then converted to a Co-operative academy which meant the ethos and values were maintained. • The Co-operative values apply to the Lower School as well as they fit into all areas of the school. • The Safer Neighbourhood team would also attend in future. DG attends their meetings and parking around the school is the main concern. 		
	<p>Future direction of the Forum</p>	<ul style="list-style-type: none"> • The Forum wants to strengthen community and stakeholder voice. • It was hoped that Parent Governors would eventually be replaced on the Forum by other parents to enable the Parent Governors to concentrate on the role of governance. • Student representation was very important to the Forum. • BCh felt the Terms of Reference were well drafted to guide the Forum forward. • Brent Youth Parliament representatives will give a report at the next meeting which would also be given to governors 		

4	AOB	<p>Brent Youth Parliament</p> <ul style="list-style-type: none"> ● The <i>break the stereotype</i> campaign ran positive stories in a dedicated newspaper column. Current campaign being developed to tackle unemployment ● A work experience fair will be held either in the Civic Centre or Roundwood Youth Centre ● BYP has two or more representatives from every school except one in Brent. BCh asked if there were offers for apprenticeships. OM explained this was being developed and the Brent Council were supportive. A Brent Youth Parliament video will be shown in schools. ● At a recent residential the BYP reps spoke about an article and PMS reps spoke about the Sport Relief mile. 		
		<ul style="list-style-type: none"> ● TfL ambassadors would have opportunity to win £300 to support their campaign in an event being held on 1 April. ● All members of the Forum were asked to sign up to the Alumni Association. 		
8.	Date of next meeting	<ul style="list-style-type: none"> ● 14 July 2014 at 5pm 		