

PRESTON MANOR SCHOOL
Co-operative Forum meeting
30 November 2015

Present:	Krishma Qudos	Head Girl
	Fahad Hussein	Head Boy
	Disha Dagli - Year 11	Behaviour Panel and Brent Youth Parliament
	Tigma Barfiwala - Year 9	Behaviour Panel
	Morgan Lapeyre - Year 10	Behaviour Panel
	Sangeethram Sukumar - Year 9	Behaviour Panel
	Haroun Bilal-Ali - Year 11	School Council
	Ria Lindsay	Deputy Head Girl and School Council
	Tony Antoniou	Parent Association
	Valerie Springer	Senior Travel Planner
	Yathav Gunaseelan	Senior Engineer - Brent Design
	Rhoda Ibrahim	SAAFI
	PC Paul Rogers	SSO
	Helen Abbot	Birchwood Grange Care Home
	Beth Kobel	Headteacher
	Marion Dunmore	Staff Governor

In attendance: Dan Graham Assistant Head

Clerk: Elaine Georghiades

	AGENDA ITEMS	ACTION POINTS	BY WHOM	BY WHEN
	Welcome	<ul style="list-style-type: none"> • Attendees to the meeting were welcomed and all present introduced themselves. 		
1.	Apologies for absence	<ul style="list-style-type: none"> • Pushpa Mistry • Rajvi Patel • Natasha Quainoo • Jonathan Bach 		
2.	Conflict of interest declaration	<ul style="list-style-type: none"> • None declared 		
3.	Minutes of last	<ul style="list-style-type: none"> • Agreed as an accurate record of the meeting on 13 July 2015. 		

	meeting			
4.	Sixth Form update	<ul style="list-style-type: none"> • The recently elected Head Boy and Head Girl felt very grateful to be given the opportunity to represent the school in their final year. • The Sixth Form had been busy making applications for university places, including Oxbridge applications. Preparation has included ex students and professionals had been in school to help coach and prepare for applications and interviews. • The first year of holding a charity week had raised £3,172 for orphans and children around the world. They were awarded best newcomer and raised the second highest amount nationally. The awards will be presented at an Awards Ceremony in December. 		
4..	Behaviour Panel - whole school bullying survey	<ul style="list-style-type: none"> • For the benefit of new members of the Forum, Disha gave a brief overview of the behaviour panel which is a group run by the students to tackle behaviour issues. • Their key activities last year included: • The anti bullying launch which included the Anti Bullying conference. • A powerpoint presentation on Mental Health week shown during Citizenship, assemblies and a poster campaign to raise awareness, the quiz showed some statistics which the panel found shocking. Advice was given on how students could help and support people with mental health problems. • During LGBT history month the panel would be interacting with Mosaic on the theme of religion and curriculum. 		
6.	TfL Ambassador Planning	<ul style="list-style-type: none"> • There are 16 students in the TfL ambassador programme. • School travel plan is currently bronze level, and working with Mr Graham on updating all the road safety issues. • The school could undertake a project called safedrive stayalive. • The school had shown a need for a pedestrian crossing which will be established to cross Forty Avenue near the bus stops. . • It was noted that this would improve safety of the location especially as there are many houses being built. A full restructure of the junction would not be undertaken in the near future but this gives a crossing with a refuge in the centre which would also help stop cars overtaking on the junction. An anti skid surface will be added on both sides. • Approval has been obtained from residents and work should start in January 2016. 		
7.	Police Liaison Officer	<ul style="list-style-type: none"> • Updates had been given in the classrooms on topics teachers had requested. • SSO included in more serious reintegration meetings to help steer young people in the right direction. 		

		<ul style="list-style-type: none"> • Traditionally busy time for the police following clocks going back with darker nights, halloween and fireworks. • Sometimes there is a misconception when members of the public see a large group of teenagers talking loudly. • McDonald's had a problem and had banned all local students. Since the ban there have been incidents which showed that it was more likely to have been older teenagers. • Working to try to get students home safely and has worked with transport system to avoid large groups of students forming while waiting for buses and trains. • PC Rogers asked if there were any particular talks or presentations that the forum would like covered. Mr Antoniou thought it would be good to ask students how they think they are perceived in the community. PC Rogers would endeavour to get a survey done. 	PC Rogers	
9.	Whole School Council update	<ul style="list-style-type: none"> • A brief overview of the work of the school council was given. • Recent work included helping to publicise the salad bar, requesting refurbishment of the water fountains, requesting more bins, poppy collections which were popular as there were more items to buy other than just poppies. • It was reported that a lot of money had been raised for charity. • A survey would be carried out on student's view of the school, recent issues included not having enough school trips. • Sixth Form issues - water in bathroom taps too was too hot and lights were broken. Once reported these were acted upon quickly by site staff. • The School Council proposed having signs to indicate the corridor and which classrooms could be found in that corridor. Money to be raised to pay for the signs. • Signage on the outside was paid for by Parents Association. • The School Council will present to SLT following meetings. 	SC SC SC	asap asap asap
	BYP	<ul style="list-style-type: none"> • Induction training for new recruits had taken place and new campaign ideas discussed - one of which was physical health. • Also involved in Brent Anti Bullying launch. 		
10.	Parent Association	<ul style="list-style-type: none"> • Parents Association members are able to put forward requests from parents and feel much better informed following meetings. • If help or assistance is requested, either a powerpoint or presentation is given at the next meeting.. • Presentation at last meeting from Ms Dareve, Assistant Head, on data so that 		

		<p>parents can understand.</p> <ul style="list-style-type: none"> • Parents had previously requested lockers which have been installed, water fountains which have been refurbished and a salad bar which has been established. • The Parent Association had played a big part in the LPPA award. 		
11.	Somali Advice and Forum of Information	<ul style="list-style-type: none"> • Ms Ibrahim explained that SAFI help to increase Somali parent involvement with the school. • Translations of materials used in school are undertaken. • Fahad Hussein had written an article about his life for the Anglo/Somali society and had won a book token. The article would be published in December and he would be invited to tea party. 		
	Birchwood Nursing Home	<ul style="list-style-type: none"> • Ms Abbott from Birchwood Nursing Home informed the group that they 150 residents ranging from 40-102 years old. • The nursing home was missing a community link where community could be involved with the residents. The residents like to meet with children and young people and Ms Abbott also felt that they had a lot to offer with tales of different times, cultures and countries. Mental health issues are also seen at the nursing home which ties in with the work of the Behaviour Panel. 		
12.	Governing Body training	<ul style="list-style-type: none"> • The Governing Body had gathered on a Saturday for training during with they reviewed vision and values. Ms Dunmore noted it was wonderfully organised by Ms Kobel and Ms Airey. • ‘Speed dating’ exercise with members of SLT where a questions and answers session was run on timed basis before moving to the next table. • Two former PMS students have joined the Governing Body with very strong experience of business skills. 		
	Alumni Association	<ul style="list-style-type: none"> • Alumni members had been in school to coach Sixth Form for university interviews in Medicine and Law and on careers days. 		
13.	Brent Community Law and Young People’s Law Service Update	<ul style="list-style-type: none"> • In the absence of a representative, Mr Graham noted that they would be coming to support Law applicants and run mini pupilage experiences during the break. • 		
16.	AOB (Any other Business)	<ul style="list-style-type: none"> • Ms Kobel said she had been very impressed with the presentations and that the governors had asked if students would be able to present at the beginning of a governors meeting next term. • Mr Graham felt it was very good that so many people had attended the meeting and that there would be lots of exciting things to report next time. 		

17.	Date of next meeting	• 21 March 2016		
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